

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 21st day of April, 2020 at 4:02 p.m. via Webex Meetings. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	(Absent)
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Finance and Administrative Officer:	Paula Mastey	
Chief Operations Officer:	Dave Green	

Additions or Changes to the Agenda: Item number 11, under General Business is intended to be informational only and no motion is required. Item number 11 will be presented by Paula Mastey. **Commissioner Fitzthum moved and Commissioner Hunstiger seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

- 5.) Minutes of March 17, 2020 Regular Meeting
- 6.) March 2020 Balance Sheet, Income Statement
- 7.) March 2020 List of Bills

8.) March 2020 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: No one spoke.

General Business.

9.) CoVID-19 Update. Ryan Daniel gave the Commissioners an update as to what Metro Bus is doing to keep the employees, as well as the public, safe during the COVID-19 pandemic. Mr. Daniel noted Metro Bus has reduced hours, temporarily eliminated fares, and is currently using rear door access for customers to better comply with social distancing practices.

10.) Consideration of FY2019 Final Financial Statements and Communication Letters. Paula Mastey presented the Board with the final audited financial statements from the FY2019 audit that took place in November. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve the FY2019 Final Financial Statements and Communications Letter. Motion carried.**

11.) Janitorial Services Contract Update. Paula Mastey informed the Board that Metro Bus will be moving forward with a 5 year contract with ABM janitorial services. Human resources has had issues filling these positions in the past. Ms. Mastey also noted that Metro Bus would recognize roughly \$30,000 in savings per year by going with this contracted option.

12.) 2020 Workers Compensation Renewal Update. Sunny Hesse informed the Board that the Metro Bus' Workers Comp renewal took place on May 15th, 2020. Metro Bus stayed with State Fund Mutual Insurance Company (SFM); there will be a rate increase of about \$51,000 this year.

Adjournment. **Commissioner Fitzthum moved and Commissioner Miller seconded a motion to adjourn the meeting at 4:20 p.m. Motion carried.**