

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 17<sup>th</sup> day of March, 2020 at 4:00 p.m. at Sartell City Hall. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis	(Absent)
	2. Rick Miller	
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Finance and Administrative Officer:	Paula Mastey	(Absent)
Chief Operations Officer:	Dave Green	(Absent)

Additions or Changes to the Agenda: Item numbers 9 and 10 under General Business were removed. Item number 14, Operations Department Update was also removed from the agenda. **Commissioner Fitzthum moved and Commissioner Hunstiger seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

5.) Minutes of February 18, 2020 Regular Meeting

6.) February 2020 Balance Sheet, Income Statement

7.) February 2020 List of Bills

8.) February 2020 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

**Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: Cece Terlouw, Executive Director at Terebinth Refuge, spoke to the Commissioners about her desire to see Metro Bus expand their routes to better service the people who use the services at the Terebinth Refuge, in Waite Park. Given where the routes are currently cut off, it is hard for the people to utilize the Metro Bus service as it is currently structured.

General Business.

11.) Consideration of Equal Employment Opportunity / Affirmative Action Plan. Ryan Daniel informed the Board that the Equal Employment Opportunity / Affirmative Action Plan needs to be updated every 4 years as required by the FTA (Federal Transit Administration). It was reviewed and revised by Metro Bus's Human Resources Director Sunny Hesse. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Equal Employment Opportunity / Affirmative Action Plan. Motion carried.**

12.) Connex Fare Increase. Ryan Daniel informed the Board of the decision to raise the Connex Service fare to \$2.50. Mr. Daniel presented all public comment to the Commissioners the Connex fare increase will go into effect April 1, 2020. **Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the Connex Fare Increase. Motion carried.**

13.) CoVID-19 Update. Ryan Daniel gave the Commissioners a brief update on what Metro Bus was doing to prevent the spread of CoVID-19 as well as what Metro Bus is doing to keep their customers and employees safe and healthy. Metro Bus is cleaning and wiping down all buses daily as well as giving Operators disinfectant wipes and sprays to keep their personal areas clean when operating a bus. **No Motion.**

Adjournment. **Commissioner Miller adjourn the meeting at 4:13 p.m.**