

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 21st day of January, 2020 at 4:02 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum
	4. Kurt Hunstiger (Absent)
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Finance and Administrative Officer:	Paula Mastey
Chief Operations Officer:	Dave Green

Additions or Changes to the Agenda: Agenda item #8A, Recognition of Years of Service was added under General Business. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

- 5.) Minutes of December 17, 2019 Regular Meeting
 - 6.) December 2019 Balance Sheet, Income Statement
 - 7.) December 2019 List of Bills
 - 8.) December 2019 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link
- Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

8A.) Recognition of Years of Service – Bob Braegelmann. Bob Braegelmann was recognized by the Board of Commissioners for his 40 years of service. **No motion.**

9.) Consideration of Transit Asset Management Plan. Mike Reid notified the Board that back in September of 2019, the Federal Transit Administration (FTA) adjusted their guidelines for items purchased in a state of good repair from \$5,000.00 to \$50,000. Metro Bus is seeking to change their current Transit Asset Management Plan to reflect the new FTA guidelines of \$50,000. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Transit Asset Management Plan. Motion carried.**

10.) Consideration of F.Y. 2020 Final Program of Projects. Paula Mastey brought forward the final Program of Projects to the Board after the 30-day public comment period had passed. There were no public comments on the Program. **Commissioner Fitzthum moved and Commissioner Libert seconded a motion to approve the F.Y. 2020 Final Program of Projects. Motion carried.**

Department Update. Sunny Hesse informed the Commissioners that in 2019 Metro Bus hired thirty-seven regular employees along with an additional fourteen temporary employees. Ms. Hesse said Metro Bus has been in the process of trying different forms of recruitment advertising such as bus wraps, increased signs in bus shelters, new decals and banners for buses and shelters and additional radio and print ads. Ms. Hesse informed the Board of the on-going job description review that is taking place. The goal is to better align all jobs and job descriptions in a consistent format in an effort to be better prepared for a classification and compensation study that will be coming up later in 2020.

Adjournment. **Commissioner Libert moved and Commissioner Miller seconded a motion to adjourn the meeting at 4:22 p.m. Motion carried.**