

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 20th day of August, 2019 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	(Absent)
	5. John Libert	(Absent)
Chief Executive Officer:	Ryan Daniel	
Chief Finance and Administrative Officer:	Paula Mastey	
Chief Operations Officer:	Dave Green	

Additions or Changes to the Agenda: None. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

5.) Minutes of July 16, 2019 Regular Meeting

6.) July 2019 Balance Sheet, Budget Statement and Bank Reconciliation

7.) July 2019 List of Bills

8.) July 2019 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum. None.

General Business.

9.) 2019 Pay Equity Report - Resubmission. Sunny Hesse informed the board that Metro Bus received a first order of non-compliance back in July for the Pay Equity Report. Metro Bus was able to make the necessary adjustments to salary and job descriptions to resubmit the report. As a result, Metro Bus was able to receive confirmation from the Pay Equity Coordinator that it is currently in compliance and the report needs to be resubmitted per Board approval. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the 2019 Pay Equity Report - Resubmission. Motion carried**

10.) Resolution #2019-08, Resolution #2019-08, Authorization to Purchase Five (5) Class 400 CNG Low Floor Paratransit vehicles & Three (3) Class 700 CNG Fixed Route Vehicles. Paula Mastey informed the Board that Metro Bus needs a resolution approved in order for the grant to be finalized for the purchase of 5 Class 400 CNG Low Floor Paratransit vehicles and 3 Class 700 CNG Fixed Route Vehicles. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Resolution #2019-08, Authorization to Purchase Five (5) Class 400 CNG Low Floor Paratransit vehicles & Three (3) Class 700 CNG Fixed Route Vehicles. Motion carried.**

11.) Revised Resolution #2018-09 Authorization to Purchase Nine (9) Class 400 CNG Low Floor Paratransit Vehicles. Paula Mastey informed the Board that the primary funding source was through the FTA and not MnDOT, as the original resolution stated. The dollar amount did not change. **Commissioner Fitzthum moved and Commissioner Miller seconded a motion to approve the Revised Resolution #2018-09 Authorization to Purchase Nine (9) Class 400 CNG Low Floor Paratransit Vehicles. Motion carried.**

Department Update.

14.) Dial-A-Ride Update. Berta Hartig gave an update to the Board on Dial-A-Ride ridership numbers. Ms. Hartig also showed the Board what hours have been peak ridership hours and also noted that Dial-A-Ride Service would expand to the new Tech and Sartell High Schools as well. Ms. Hartig notified the Board that dispatchers are going through refresher training as well as getting additional training with the new software implementation.

Nate Ramacher briefly spoke to the Commissioners about Metro Bus's upcoming 50 Years of Service celebration. Mr. Ramacher informed the Board that Metro Bus would be doing a free ride weekend from October 25th – 27th to show their thanks to the communities and passengers. Metro Bus will also be doing an open house from 1:00pm to 3:00pm on October 26, 2019. All Metro Bus facilities will be included in the open house.

Adjournment. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to adjourn the meeting at 4:16 p.m. Motion carried.**