

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 19<sup>th</sup> day of March, 2019 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzmuth
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer	Ryan Daniel
Chief Finance and Administrative Officer:	Paula Mastey

Additions or Changes to the Agenda: Item #12, under Department Updates, was added to the agenda. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

5.) Minutes of February 19, 2019 Regular Meeting

6.) February 2019 Balance Sheet, Budget Statement and Bank Reconciliation

7.) February 2019 List of Bills

8.) February 2019 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

**Commissioner Hunstiger moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum. No one spoke.

General Business.

9.) Resolution #2019-01, MnDOT Authorizing Resolution for Calendar Year 2019 – Fixed Route, Dial-A-Ride, and Commuter Bus. Paula Mastey informed the Board that MnDOT had a significant fund balance that they needed to spend down. A special committee was formed to determine the best way to allocate those resources, and as a result, Metro Bus will see an increased 10% payment in 2019 for Fixed Route, Dial-A-Ride, and the Commuter Bus. This is a one-time spend down. It was Ms. Mastey's recommendation that Metro Bus put that money in reserves for future capital projects. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve Resolution #2019-01, MnDOT Resolution for Calendar Year 2019 - Fixed Route, Dial-A-Ride, & Commuter Bus. Motion carried.**

10.) Resolution #2019-02, Award of CNG Canopy Project. Gary Korneck informed the Commissioners that Metro Bus was looking to award a bid for the CNG canopy project. The bid was awarded to Alliance Construction at \$240,100. **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve Resolution #2019-02, Award of CNG Canopy Project. Motion carried.**

Department Update.

11.) Operations Update. Dave Green gave an update about Metro Bus's Fixed Route operations in FY2018. He informed the Board that preventable accidents were down 13% for the year, police calls for service were down 15%, and substantiated customer service complaints were down 12%. Mr. Green (use last name) attributed much of these successes at Metro Bus to the increase in training and communication between all departments. Mr. Green informed the Board of some of the happenings around Metro Bus such as the United Way Bus Pull and the Bus Rodeo. He also gave a brief update on Northstar Link ridership as well as the 3 new CNG buses and 2 new MCI buses that were put into service.

12.) Marketing Highlights. Nate Ramacher introduced the new Marketing Specialist, Rich Thul. Mr. Ramacher informed the Board that Metro Bus will be celebrating 50 years of service this year and also showed pictures that were at the Transit Driver Appreciation Day.

Adjournment. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:17 p.m. Motion carried.**