

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 15th day of January, 2019 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	
	3. Ryan Fitzmuth	(Absent)
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer	Ryan Daniel	
Chief Finance and Administrative Officer:	Paula Mastey	

Additions or Changes to the Agenda: There were none. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of January 15, 2019 Regular Meeting

6.) January 2019 Balance Sheet, Budget Statement and Bank Reconciliation

7.) January 2019 List of Bills

8.) January 2019 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: No one spoke.

General Business.

9.) Consideration of F.Y. 2019 Final Program of Projects. Paula Mastey brought forward the final Program of Projects to the Board after the 30 day public comment period had passed. There was no comment on the project. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve F.Y. 2019 Final Program of Projects. Motion carried**

Department Update.

10.) Community Outreach Department Update. Debbie Anderson informed the Board that in 2018 the Mobility Center had 2173 visitors. Visitors to the Mobility Training Center included area high school students, seniors who were new to the St. Cloud area, potential Dial-A-Ride candidates, as well as 30-40 individuals from the St. Cloud Leadership Team who were interested in learning how they can utilize Metro Bus services. Metro Bus has been able to establish annual, quarterly, and monthly meetings with area businesses and agencies to help promote Metro Bus's services as well as help train riders new to the service. In 2018, Metro Bus was able to partner with MidMn Transition Coalition, Access to Food as well as a few local employment service agencies. Also in 2018, Metro Bus provided 445 activity or resource tables throughout the service area which translates to reaching over 4000 people during the year. Metro Bus provided surveys to gain feedback from individuals who were trained to try and gauge the effectiveness of their training efforts. The surveys showed that 99% of the training was beneficial, their questions got answered, and they would also recommend Metro Bus to others. 80% of those people surveyed indicated that they would be riding the bus 4 – 10 times a week. Metro Bus's Travel Training Program had another successful year being able to issue 715 travel trainings in 2018. Debbie noted that Metro Bus is seeing an average 40 new applicants a month. Metro Bus had 388 people who came to the Mobility Training Center to meet with staff and possible ridership options via an interview. Of the 388 people who applied, 348 of those applicants received an "unconditional" designation which allows them to ride the Dial-A-Ride bus at all times. 28 people were designated as "conditional" which allows them to use Dial-A-Ride when conditions warrant. Metro Bus was able to do 51 assessments in house this year. In

years past this assessment would have taken place at a CentraCare facility. The ability to do these assessments in house has translated to a saving of \$6375.00. Metro Bus is also responsible for 55 schedule outlets throughout the community which are served monthly, quarterly and semiannually. Metro Bus also has apartment vouchers which are provided to Section 8 and Housing and Redevelopment Authority (HRA) housing managers.

Adjournment: Commissioner Miller moved and Commissioner Libert seconded a motion to adjourn the meeting at 4:19 p.m. Motion carried.