

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 19th day of December, 2017 at 4:00 a.m. at the Metro Bus Operations Center.

Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Finance and Administration Officer:	Paula Mastey
Chief Operations Officer:	Jim Perez

Additions or Changes to the Agenda. There were none. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda.

5.) Minutes of Nov 21, 2017 Regular Meeting.

6.) Nov 2017 Balance Sheet, Budget Statement and Bank Reconciliation.

7.) Nov 2017 List of Bills.

8.) Nov 2017 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.

Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum. No one spoke.

General Business.

9.) Presentation by BerganKDV of FY2017 Preliminary Audited Financial Statements.

Steve Wischmann reported that Metro Bus received a clean opinion from the Auditors which is the best opinion they are able to give. There were no compliance issues or material weaknesses found, but there were internal control issues relating to the lack of segregation of accounting duties and preparation of financial statements. This is nothing unusual or new. There were no legal compliance findings. Mr. Wischmann presented information regarding the financials including inventory, revenues, expenses, equity, capital assets, liabilities, and state and federal grants.

10.) Resolution #2017-17, Setting Final Levy on All Taxable Property in Transit Area.

Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve Resolution #2017-17. Motion carried.

Department Updates.

11.) Maintenance Update. Ed Yorek reported on the new buses. Three MCI's have been delivered, one is ready for service, but the wraps for the other two are taking longer than expected. Two new Champion buses are now in service for Dial-a-Ride. Four of the five CNG buses have been delivered and will be in service after the first of the year.

Ryan Daniel reported that the “Every Piece Matters” themed Employee Recognition Event was held today. He thanked everyone for their hard work and dedication to Metro Bus. Commissioner Kleis mentioned that he hears very good things from his constituents about Metro Bus.

Adjournment. Commissioner Miller moved and Commissioner Libert seconded a motion to adjourn the meeting at 4:20 p.m. Motion carried.