

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 15th day of November, 2016 at 4:04 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum - Absent
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Operating and Planning Officer:	Tom Cruikshank
Chief Finance and Administration Officer:	Paula Mastey
Others:	Kim Pettman
Metro Bus Staff:	Merle & Joan Gales
	Berta Hartig
	Libby Dykema
	Nicky Lahr
	Arlene Wirth
	Kayla Filbert
	Ed Yorek
	Dean Henkemeyer
	Jerry Gillman

Additions or Changes to the Agenda. Paula Mastey will discuss item #12. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda.

- 5.) Minutes of October 24, 2016 Regular Meeting.
  - 6.) October, 2016 Budget Statement and Bank Reconciliation.
  - 7.) October, 2016 List of Bills.
  - 8.) October, 2016 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.
- Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum. Kim Pettman suggested Metro Bus do more to communicate the fact that DAR Sunday hours begin an hour earlier now. She questioned when there would be a bus going to Sauk Rapids City Hall and what route number that would be. Mr. Cruikshank said the new Sunday service hours were communicated in the documents that went out for the overall service changes that occurred in August and is currently listed on the website. The Sauk Rapids service change is part of Phase III and could be at least a couple years away.

General Business.

- 9.) Election of Officers. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to nominate Commissioner Libert as Secretary with all other**

**positions remaining the same: Dave Kleis as Chair, Rick Miller as Vice-Chair, Kurt Hunstiger as Treasurer and add Ryan Fitzthum as Member. Motion carried.**

10.) Employee Recognition for 40 years of Service. Commissioners and staff recognized Fixed Route Driver, Merle Gales, for 40 years of dedicated and accident-free service to Metro Bus.

11.) Resolution #1016-13, Designating the Official Depositories and Newspaper of the St. Cloud MTC. **Commissioner Libert moved and Commissioner Miller seconded a motion to approve Resolution #2015-17. Motion carried.**

12.) Resolution #2016-14, Authorization to Purchase Two Champion Low Floor Buses. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve Resolution #2016-14. Motion carried.**

Executive Director and Department Updates.

13.) Bus Operator Training Program. Driver Trainers, Dean Henkemeyer and Jerry Gillman presented information to the Board about the current driver training program highlighting the day-by-day process that goes into getting a driver completely trained.

14.) Updates of Northstar Link, Jolly Trolley and MPTA.

Mr. Daniel explained that the Jolly Trolley is replacing the Fill the Flyer event from previous years. Metro Bus, in partnership with Townsquare Media and Royal Tire will be collecting food and monetary donations at several grocery stores from December 5-10 in an effort to “Fill the Trolley.”

The 2017 annual Minnesota Public Transit Association (MPTA) Conference will be held in St. Cloud at the Rivers’ Edge Convention Center on October 16-18.

As expected, the NCDA Board will dis-band FY2017 and be replaced with separate operating agreements between Metro Bus and Anoka, Hennepin, Stearns and Sherburne Counties. In addition, Stearns County has agreed to pay the 20% local share for three new commuter buses in 2017 and Sherburne County will pay the 20% local share for two new buses in 2018.

Adjournment. **Commissioner Miller moved and Commissioner Libert seconded a motion to adjourn the meeting at 4:31 p.m. Motion carried.**