

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 20th day of September, 2016 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis-absent
	2. Rick Miller
	3. Amy Braig-Lindstrom
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Operating and Planning Officer:	Tom Cruikshank
Chief Finance and Administration Officer:	Paula Mastey
Others:	Kim Pettman
Metro Bus Staff:	Steve Williams
	Kayla Filbert
	Libby Dykema

Additions or Changes to the Agenda. Add to Open Forum a Moment of Silence.
Commissioner Braig-Lindstrom moved and Commissioner Hunstiger seconded a motion to approve the Agenda as amended. Motion carried.

Consent Agenda.

5.) Minutes of August 16, 2016 Regular Meeting.
6.) August, 2016 Budget Statement and Bank Reconciliation.
7.) August, 2016 List of Bills.
8.) August, 2016 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.
Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum. Commissioner Braig-Lindstrom voiced her thanks for all the work Hazel Youngmann did in the St. Cloud Area community. A Moment of Silence was observed in her memory.

Kim Pettman reported that she continues to get feedback from people who are concerned with the connections between the Link Bus and the Northstar Train. Also, middle of the day service is needed between St. Cloud and Minneapolis. Mr. Cruikshank replied that the Northstar Rail was designed to be for commuters traveling to the Minneapolis area in the a.m and to the St. Cloud area in the p.m. There have been no conversations about adding additional trips in the foreseeable future.

General Business.

9.) Consideration of Purchase Agreement and Resolution #2016-11, Property Acquisition of 635 Franklin Ave NE. Mr. Cruikshank presented the Purchase Agreement noting that some minor changes have been requested by Metro Bus's attorney. Once those changes are incorporated into the final agreement by the seller's attorney, the agreement can be signed and the sale finalized. **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve Resolution #2016-11. Motion carried.**

10.) Consideration of 2016-17 Contract with SCTCC. Mr. Daniel explained that Metro Bus provides free, unlimited access to the fixed route system for all currently registered St. Cloud Technical and Community College students. The 2016-2017 contract will remain the same as last year at \$40,000 for the summer, spring and fall semesters.

11.) Human Resources Department Update. Kayla Filbert presented highlights of the work taking place in the Human Resources Department. She discussed employee hiring, affirmative action, recruitment, manual updates for the Fixed Route and Dial-a-Ride drivers, dispatchers and street supervisors; emergency planning; employee training for the mechanics, supervisors and trainers along with safety training and remedial training; Safety Committee meetings; and updating the personnel policies and drug and alcohol policies. Commissioner Miller suggested that the Fire Department have some training for the Compressed Natural Gas. Commissioner Hunstiger questioned whether there was on-going harassment/discrimination training done with employees.

Other. Commissioner Braig-Lindstrom thanked Ryan and Tom for the email that was sent to Metro Bus staff and Commissioners regarding the recent attack at Crossroads. She appreciated the focus on community building and thought it showed leadership.

Mr. Daniel said October's Board meeting will need to be re-scheduled due to a conflict with the MPTA Conference that week.

Adjournment. Commissioner Braig-Lindstrom moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:32 p.m. Motion carried.