

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 21st day of July, 2015 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Amy Braig-Lindstrom
	4. Kurt Hunstiger
	5. John Libert
Executive Director:	Ryan Daniel
Managing Director:	Tom Cruikshank
Finance Director:	Paula Mastey
Others:	Tom Gottfried
	Hazel Youngmann
	Kim Pettman
	Gayle Gruber-Bengtson
Metro Bus Staff:	Libby Dykema
	Debbie Anderson
	Nicky Lahr
	Gary Korneck

Election of Officers.

Commissioner Braig-Lindstrom moved and Commissioner Miller seconded a motion to nominate Kurt Hunstiger as Treasurer with all other positions remaining the same: Dave Kleis as Chair, Rick Miller as Vice-Chair, Amy Braig-Lindstrom as Secretary and add John Libert as Member. Motion carried.

Additions or Changes to the Agenda. There were none. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda.

- 6.) Minutes of June 16, 2015 Meeting.
 - 7.) June, 2015 Budget Statement and Bank Reconciliation.
 - 8.) June, 2015 List of Bills.
 - 9.) June, 2015 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.
- Commissioner Miller moved and Commissioner Libert seconded a motion to approve the consent agenda. Motion carried.**

Old Business.

10.) Update on Riders' Advisory Committee Meeting. Ms. Anderson reported that at the June meeting members discussed the Long Range Plan survey that is going out to the public. They also discussed the need to extend the Southside Route to cover the Highland Apartments located behind the St. Ben's Community as riders currently walk a mile to the nearest stop. The Committee agreed with the changes to the No-Show and Excessive Cancellation policies. They suggested communicating these changes using social media,

hand-outs to passengers riding the bus, the website, and an insert with No-Show letters sent to riders.

11.) Long Range Plan Update. Mr. Cruikshank said the final touches are being made to the on-line survey which will be going live soon. A news release will go out first to inform the public of the purpose of the surveys. The Consultant team is on vacation in July and will get back to work in August to get ready for a busy fall.

12.) Update on State Bus Roadeo. Mr. Daniel reported that Friday's Wheels and Wings event was a success. People enjoyed looking at the historic buses on display.

Commissioner Kleis said it was a very nice event and many community members said they really enjoyed driving the bus. At the State Roadeo, Todd DeZurik placed 1st and David Peacock placed 2nd in the small bus competition. Mr. Daniel thanked Metro Bus staff and Commissioners for their help and support.

Open Discussion.

Kim Pettman explained that last February the "Capacity Denial Rate" policy for the Dial-A-Ride service was discontinued. Using examples, she illustrated how people who use the DAR service are still unaware of this change. Ms. Pettman has asked numerous times that Metro Bus notify passengers like they are being notified about the No-Show and Excessive Cancellation policies. She asked that the Board please consider putting the communication in the paper and on the radio.

Hazel Youngmann voiced her concern about certain bus routes not being on time and hopes that the new routes will be better after the Long Range Plan.

Commissioner Braig-Lindstrom suggested communicating the No-Denial policy change at the same time as the No-Show and Excessive Cancellations policy changes are communicated.

Mr. Cruikshank said a synopsis of the Dial-A-Ride program will be communicated to the public outlining the service and its policies after the FTA approves the new language to the No-Show and Excessive Cancellation policies and the Board approves it at the August meeting. Commissioner Kleis suggested Metro Bus speak with the Times about getting a feature story about the Dial-A-Ride service.

Adjournment. Commissioner Miller moved and Commissioner Libert seconded a motion to adjourn the meeting at 4:29 p.m. Motion carried.