

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 16th day of June, 2015 at 9:00 a.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Carolyn Garven
	3. Rick Miller
	4. Amy Braig-Lindstrom-arrive 9:05
	5. Kurt Hunstiger-absent
Executive Director:	Ryan Daniel
Managing Director:	Tom Cruikshank
Finance Director:	Paula Mastey
Others:	John Libert
	Hazel Youngmann
Metro Bus Staff:	Libby Dykema
	Steve Williams
	Debbie Anderson
	Kim Hoff
	Gary Korneck

Additions or Changes to the Agenda. There were none. **Commissioner Miller moved and Commissioner Garven seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda.

5.) Minutes of May 19, 2015 Meeting.

6.) May, 2015 Budget Statement and Bank Reconciliation.

7.) May, 2015 List of Bills.

8.) May, 2015 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.

Commissioner Garven moved and Commissioner Miller seconded a motion to approve the consent agenda. Motion carried.

Old Business.

9.) Update on Riders' Advisory Committee Meeting. Ms. Anderson said there was no report as the meeting wasn't until noon today. Commissioner Garven praised the Travel Training program as she attended a training session recently that was very helpful on how to ride the bus. She suggested all Commissioners go through the training.

10.) Long Range Plan Update. Mr. Cruikshank explained that work was being done on the On-line Community Survey which will go out in July and on the Community Survey for the City of St. Joseph which will go out in August. The Rider Survey will be done in the fall when SCSU students return. Community Meetings to present the results of the surveys will be held around October.

New Business.

11.) Consideration of Dial-a-Ride ADA Policy Changes. The Triennial review identified two operating policy deficiencies that need to be corrected within 90 days. Ms. Hoff explained that the change to the No-Show policy would decrease the maximum suspension time from 90 days to a maximum of 30 days. The Excessive Cancellation Policy will be eliminated and there will be a slight modification to the appeal process to help riders understand their rights to appeal. These changes will be communicated to riders, agencies and the public through posters, flyers, website updates, social media and email. **Commissioner Garven moved and Commissioner Braig-Lindstrom seconded a motion to approve the ADA Policy changes. Motion carried.**

12.) Consideration of 2015-16 Contract with District 742. Mr. Daniel reported that there would be no changes from the 2014-15 contract with the cost per ride remaining at \$.90. **Commissioner Miller moved and Commissioner Braig-Lindstrom seconded a motion to approve the 2015-16 District 742 Contract. Motion carried.**

13.) Consideration of 2015-16 Contract with SCSU. Mr. Cruikshank said negotiations were still in process with SCSU. Originally SCSU wanted to pay half of the current costs, but agreed to \$433,900, a reduction from the current \$494,000. Services that SCSU will continue to pay for include the Husky Shuttle, Park and Ride, Late Nite, and Sundowner. They will no longer contribute to the Campus Clippers or Sunday service. Students will continue to ride free, the cost per hour will increase to \$79.44 which is closer to the actual cost and a Holiday rate will be added for Labor Day service. **Commissioner Garven moved and Commissioner Miller seconded a motion to give preliminary approval for the 2015-16 SCSU contract. Motion carried.**

14.) Resolution #2015-04, Thanking Carolyn Garven for 9 Years of Dedicated Service to the St. Cloud Metropolitan Transit Commission.

Open Discussion.

- Mr. Daniel reminded the Commissioners that the APTA conference is in October. Commissioners Miller and Kleis are planning to attend.
- Mr. Daniel reported that there were only two findings for the Triennial review conducted in May by the FTA. He commended staff for their hard work and teamwork resulting in a very successful review.
- Commissioner Braig-Lindstrom suggested marketing opportunities for Metro Bus to be part of the downtown art crawl and local parades. Having the Mobility Center open during the Art Crawls would give hundreds of people a chance to see the first of its kind in the state facility that the Community can take pride in. During parades, staff could hand out free one-day bus passes and CNG “clean energy” buses could make an impression as part of the parade. **Commissioner Braig-Lindstrom moved and Commissioner Garven seconded a motion to include the Downtown Art Crawls and the area parades in the Marketing Program. Motion carried.**
- Hazel Youngmann wants consumers to be on the route planning committee for the Long Range Plan. Mr. Cruikshank said they could come to the Community Meetings to give their input. Ms. Youngmann encouraged Board members to ride the buses to

experience what it's really like. She would like to talk with the person who manages the website because she has trouble finding information on it. Mr. Daniel will arrange that meeting. Ms. Youngmann suggested that drivers have a meeting to give input on the Long Range Plan. Mr. Cruikshank said those meetings are already taking place this week. There was discussion about who will write the surveys, how input can be made, and what format the surveys will be in other than on-line.

Adjournment. Commissioner Miller moved and Commissioner Garven seconded a motion to adjourn the meeting at 9:51 a.m. Motion carried.